

~~CONFIDENTIAL~~

3 September 1956

MEMORANDUM FOR: Acting Deputy Director (Support)

VIA: Special Support Assistant,
Deputy Director (Support)

SUBJECT: Application of CIA Regulation [] and
[] to Proposed FE Division Per
Diem Policy

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1. This memorandum contains in Paragraph 6 a recommendation for approval by the Acting Deputy Director Support.

2. The attached proposed Far East Division Notice (Tab A) established policy in connection with per diem authorizations for personnel on TDY at various Far East Division installations. This notice rescinds a previous issuance (Tab B), and incorporates recommendations of the Chief, [] submitted in [] dated 5 June 56, copy attached as Tab C.

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3. The Chief, FE Support Base, recommends in Paragraph 1c of [] that deductions from the per diem rates be established in the amounts of 40% for quarters furnished and 15% for each meal furnished. This would conform to the deductions established for military personnel under the Joint Travel Regulations, and would provide a consistent and more equitable rate of deduction for the entire Far East Area.

4. Paragraph 6.7 of the Standardized Government Travel Regulations, as amended effective 1 August 1956, states: "Where meals and/or lodging are furnished without charge or at a nominal cost by a Federal Government Agency at a temporary duty station, an appropriate deduction shall be made from the authorized per diem rate." (Under scoring supplied).

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5. [] Paragraph 1 C (3)(c), dated 5 September 1952, base on Standardized Government Travel Regulations in effect at that time, provides that the traveler is required to make deductions on his travel voucher "for one fifth of the rate of his per diem for each meal and/or lodging furnished without cost." Paragraph 4a (7) (a) of [] dated 27 November 1953, states that "a deduction of not less than 20% (one fifth) of ther per diem rate prevailing at the time meals and/or lodging were furnished will be made for each meal and/or lodging furnished without charge to the traveler by an Agency of the Government."

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6. Your approval is requested for the use of 40% deduction for quarters [] furnished and 15% for meals furnished in the attached proposed Far East Division Notice, pending revision of the above cited regulations to conform with the provisions of the Standardized Government Travel Regulations dated 1 August 1956.

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[]
Acting Chief, Far East Divison

Recommend Approval:

/s/
SSA-DD/S

The recommendation in Paragraph 6, above, is approved/~~disapproved~~
/s/ H. Gates Lloyd
Acting Deputy Director (Support) 14 Sep56.

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